

Oral Interview Schedule
RFP DE-RP07-03ID14516
Idaho Cleanup Project

Oral interviews for the Idaho Cleanup Project will be conducted on October 6 and 7, 2004, at 1784 Science Center Drive, Bennion Student Union Building (Room 109), University Place, in Idaho Falls, Idaho. The interviews will be held in accordance with the instructions provided in Section L.4 of the subject Request for Proposal dated July 21, 2004, and Amendment 001 dated September 1, 2004.

The purpose of the oral interviews is to further evaluate Key Personnel qualifications and experience and their understanding of the Statement of Work requirements and the offeror's proposal. The oral interviews will consist of two parts: (1) a 60-minute open presentation by the Key Personnel, and (2) a technical interview with the Key Personnel team addressing the offeror's proposed approach to a selected portion of the ICP work scope. The same portion of work scope will be selected by the SEB for all offerors for the technical interview. The time allotments and schedule will be strictly adhered to. DOE will record the oral interviews and no other recordings will be allowed. The oral interview will not constitute "discussions" as defined in FAR Part 15, Contracting by Negotiation, nor will it obligate DOE to conduct discussions or to solicit final proposal revisions.

The offeror may use electronic media during the open presentation, but no hardcopies or other materials are to be used, distributed, or left with the SEB.

Neither electronic media nor pre-prepared written materials will be allowed for the technical interview. However, a white board, blank flip chart pad and easel, blank overhead transparencies and an overhead projector and markers will be available for the technical interview. **None of the material used during the technical interview will be retained by the SEB nor are hardcopies or other materials to be distributed or left with the SEB.**

Attendees will be limited to the offeror's Key Personnel (not to exceed a total of seven) and one corporate officer.

Each offeror will be scheduled for an oral interview based on a random draw and will be notified by e-mail by September 22, 2004 of the date and time scheduled for its interview. Following is a schedule for the oral interviews.

**Oral Interview Schedule
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Wednesday, October 6, 2004

Team A

7:00 – 7:45 am	Room Setup
7:45 – 8:00 am	DOE Introductory Remarks
8:00 – 9:00 am	Team A Open Presentation
9:00 – 9:10 am	Break
9:10 – 9:15 am	Instructions for Technical Interview (including specific information to be presented on a portion of the workscope selected by the SEB)
9:15 – 9:45 am	Team A Preparation for Technical Interview
9:45 – 10:45 am	Team A Technical Interview Presentation
10:45 – 11:15 am	SEB Oral Follow-up “What if” Questions to Team A - 30 minutes
11:15 – 11:20 am	DOE Closing Remarks

Team B

12:00 – 12:45 pm	Room Setup
12:45 – 1:00 pm	DOE Introductory Remarks
1:00 – 2:00 pm	Team B Open Presentation
2:00 – 2:10 pm	Break
2:10 – 2:15 pm	Instructions for Technical Interview (including specific information to be presented on a portion of the workscope selected by the SEB)
2:15 – 2:45 pm	Team B Preparation for Technical Interview
2:45 – 3:45 pm	Team B Technical Interview Presentation
3:45 – 4:15 pm	DOE Oral Follow-up “What if” Questions to Team B – 30 minutes
4:15 – 4:20 pm	DOE Closing Remarks

**Oral Interview Schedule
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Thursday, October 7, 2004

Team C

7:00 – 7:45 am	Room Setup
7:45 – 8:00 am	DOE Introductory Remarks
8:00 – 9:00 am	Team C Open Presentation
9:00 – 9:10 am	Break
9:10 – 9:15 am	Instructions for Technical Interview (including specific information to be presented on a portion of the workscope selected by the SEB)
9:15 – 9:45 am	Team C Preparation for Technical Interview
9:45 – 10:45 am	Team C Technical Interview Presentation
10:45 – 11:15 am	SEB Oral Follow-up “What if” Questions to Team C - 30 minutes
11:15 – 11:20 am	DOE Closing Remarks

Team D

12:00 – 12:45 pm	Room Setup
12:45 – 1:00 pm	DOE Introductory Remarks
1:00 – 2:00 pm	Team D Open Presentation
2:00 – 2:10 pm	Break
2:10 – 2:15 pm	Instructions for Technical Interview (including specific information to be presented on a portion of the workscope selected by the SEB)
2:15 – 2:45 pm	Team D Preparation for Technical Interview
2:45 – 3:45 pm	Team D Technical Interview Presentation
3:45 – 4:15 pm	DOE Oral Follow-up “What if” Questions to Team D – 30 minutes
4:15 – 4:20 pm	DOE Closing Remarks