

**PART I - THE SCHEDULE**

**SECTION D**

**PACKAGING AND MARKING**

**D.1 PACKAGING**

Preservation, packaging and packing for shipment or mailing of all work delivered hereunder shall be in accordance with good commercial practice and adequate to ensure acceptance by a common carrier and safe transportation at the most economical rate.

**D.2 MARKING**

- (a) Each package, report or other deliverable required by the schedule, Statement of Work or other parts of the contract shall be accompanied by a letter, cover page or other document which:
  - (1) Identifies the contract by number under which the item is being delivered
  - (2) Identifies the deliverable Item Number or Report Requirement that requires the delivered item(s)
  - (3) Indicates whether the contractor considers the delivered item to be a partial delivery or one that fully meets the delivery requirement.
- (b) Except as agreed to in writing by the Contracting Officer (CO), for any package, report, or other deliverable being delivered to a party other than the CO, a copy of the cover letter transmitting the document required in (a), above, shall be simultaneously provided to the CO or office administering the contract, as identified in Section G.3 of the contract.