



Department of Energy

Idaho Operations Office
1955 Fremont Avenue
Idaho Falls, ID 83401

July 21, 2004

To: All Prospective Offerors

SUBJECT: REQUEST FOR PROPOSAL (RFP) NO. DE-RP07-0314516
IDAHO CLEANUP PROJECT (ICP)

The Department of Energy (DOE), Idaho Operations Office has released the subject Request for Proposal on the ICP web page that can be accessed at www.id.doe.gov. The DOE is seeking proposals from qualified parties to perform the environmental management cleanup mission at the Idaho site in the most timely, cost-effective manner.

This letter, which provides a brief summary of the salient elements of the RFP, is not an integral part of the RFP. The RFP will prevail should there be any inconsistencies. Offerors are cautioned to carefully examine the entire RFP and the requirements contained therein. Proposals will be evaluated in accordance with specific evaluation criteria delineated in Section M of the RFP and all applicable Federal Acquisition Regulations and Department of Energy Acquisition Regulations.

The DOE plans to achieve substantial risk reduction to workers, the public and the environment through accelerated cleanup of the Idaho National Laboratory site. Contract activities include treatment and disposal of various radioactive waste streams, management of spent nuclear fuel, disposal or disposition of nuclear materials, disposition and/or demolition of reactor and non-reactor nuclear facilities, and environmental remediation activities currently funded through DOE's Office of Environmental Management (EM).

The successful offeror will provide the services as set forth in Section C, Statement of Work, of the RFP. A cost-plus-incentive fee contract will be awarded to the offeror whose proposal represents the best value to the Government. The DOE anticipates award of the contract March 15, 2005, with a contract takeover date of May 1, 2005.

A draft RFP was issued for public comment on February 5, 2004. Offerors need to be aware that numerous changes have been incorporated into the final RFP. **The final RFP supersedes the draft including all comment responses that were posted to the ICP web page.**

Offerors are encouraged to pay particular attention to the following aspects of the RFP:

Performance Measures. Offerors must propose performance measures as defined in Section L, Attachment 9 of the RFP. These performance measures will be incorporated into Section J of the final contract and must be updated annually.

All Prospective Offerors

July 21, 2004

Page 2 of 3

Foreign Ownership, Control, or Influence (FOCI) and Organizational Conflict of Interest (OCI). In addition to meeting other contractor responsibility requirements, offerors are cautioned to pay particular attention to RFP requirements on FOCI and OCI contained in Section K.

Small Business. The RFP contains specific small business requirements. Each offeror's proposed approach to meaningful participation by small businesses in prime contract performance will be evaluated.

Employee Transition. Except for certain management-level positions, the contractor will be required to offer employment to existing incumbent employees for work scope under this contract. The RFP has considerable detail on work force transition requirements.

Interface with the Idaho National Laboratory (INL) Contractor. During the transition period, the contractor will be required to reach agreement with the INL contractor on how to share and maintain site support services through January 31, 2007 and beyond. In addition, the Contractor will be required to negotiate and adhere to an interface agreement with the INL contractor detailing mutual support issues and regulatory responsibilities.

Central Contractor Registration. A recent addition to the Federal procurement regulations requires offeror registration in the Central Contractor Registration (CCR) database. This requirement is set forth in Section K of the RFP and should be carefully reviewed by offerors. Award cannot be made to an offeror who is not registered in this database.

Award on Initial Proposals. While the Government reserves the right to establish a competitive range and hold discussions, it intends to award a contract based on initial proposals. The initial proposal should contain the offeror's best terms.

Questions related to the RFP must be submitted using the electronic submittal form available on the ICP web page cited above. This process shall be used rather than letters, e-mails, or phone calls. Questions must be submitted by August 19, 2004. Responses to questions will be posted on this same web page.

In order to further the Government policy of maximizing electronic commerce and making the acquisition process optimally cost effective, electronic media will be used exclusively for postings relating to this solicitation. The solicitation and any amendments will be posted on the ICP web page. Offerors and other interested parties should monitor this web page to remain abreast of the latest available information.

A shared library that contains a detailed list of various available reference documents can be accessed from links on the ICP web page. A DVD presentation of key EM facilities and facility area maps have previously been made available (and remain available) to those prospective offerors who sign a security nondisclosure statement.

All Prospective Offerors

July 21, 2004

Page 3 of 3

A second round of facility tours will also be offered during the week of July 26, 2004. For further information, see Section L, Attachment 4 of the RFP and announcements on the ICP web page.

Proposals are due by 3:00 p.m., Mountain Time, on September 20, 2004.