

Functional Area WBS #: 9 Ethics  
9.1 Ethics Training  
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**FUNCTIONAL AREA SUMMARY FORM**

(ANL-W & INEEL Laboratory Consolidation to INL)

Consider facilities, hardware, processes, procedures, personnel, training, database, etc. in your functional area.

1) **ACTIVITIES** needed to transition

What activities should be conducted to support to transition to a single contractor? When is the most opportune time to conduct each activity (pre-transition, transition, incoming contractor)?

Activities to transition functional area to one contractor	3/1 – 11/15 Pre- transition	11/15 – 1/30 Transition	1/31/05 Incoming Contractor
1. Open/Significant Investigations 1.1 Disclose Closed Investigation(s) That Could Potentially Impact Incoming Contractor 1.2 Communicate the Status of All Open Investigations		X	
2. Define the Ethics Program and Training Expectations			X

2) **GAP(S)**

In your functional area, identify gap(s) that may inhibit a smooth transition. Please list below. Additionally, utilize the Gap/Risk Description form to define each gap/issue.

None Noted

3) **Other**

Are there issues or concerns outside of your functional area that may inhibit the consolidation? If so, please list. Additionally, utilize the Gap/Risk Description form to define each gap/issue.

None Noted

4) Have you initiated any actions outside of this review to facilitate the integration? If so, please describe.

- None Required